

FIRGROVE MUTUAL WATER COMPANY

Regular Meeting Minutes

Date: 4/19/22 Time: 7:00 p.m.

- I. **Call to Order and Roll Call:** S. Williams called the meeting to order at 7:00 p.m. Board Present: A. Fisher, M. Hinds, E. Ott, and S. Williams. Board Absent: D. Rose. Staff Present: L. Jones, R. Lantz, and L. Triplett.

- II. **Approval of 3/15/22 and 3/29/22 Minutes, Agenda:** S. Williams called for a review of the 3/15/22 and 3/29/22 meeting minutes. A. Fisher moved to approve the 3/15/22 and 3/29/22 minutes. E. Ott seconded the motion. Motion passed 4 to 0 with Board members present.

- III. **Resident/Customer Comments:** None.

- IV. **General Correspondence and Articles:** None.

- V. **Action Items:**
 - A. **Robinson Noble Well Monitoring Contract**
 - L. Jones said this is an annual contract for FY 2023 and Firgrove has worked with Robinson Noble since 2003. This well monitoring service is necessary for the management and longevity of Firgrove wells. The contract cost is \$18,200.00. A. Fisher moved to approve the Robinson Noble FY 2023 Well Monitoring Contract in the amount of \$18,200.00. M. Hinds seconded the motion. Motion passed 4 to 0 with Board members present.

 - B. **Reservoir Recoating Bids**
 - L. Jones reviewed the quote from National Industrial Painting, Inc. for interior prep and recoating of the 100,000-gallon and 200,000-gallon reservoirs located at Site 150. The request also includes \$8,000.00 of Firgrove staff time for a total of \$124,820.00. M. Hinds moved to approve the quote from National Industrial Painting, Inc. plus Firgrove staff time, not to exceed \$125,000.00. A. Fisher seconded the motion. Motion passed 4 to 0 with Board members present.

 - C. **New Truck Purchase**
 - R. Lantz said Firgrove needs to replace its 2001 F-150 truck. He would like to purchase a 2022 Chevy Silverado Crew Cab that recently became available. Vehicles have been hard to find and in short supply. Total cost would be approximately \$55,000.00. The cost for this replacement is in the current year CIP budget. A. Fisher moved to approve the purchase of the 2022 Chevy Silverado FWD Crew Cab, not to exceed \$55,000.00. M. Hinds seconded the motion. Motion carried 4 to 0 with Board members present.

D. Potential Share Charge Increase

- L. Jones said that based on its last financial study, Firgrove was to increase share charges for three years starting April 1, 2020. Implementation of the increases was postponed due to COVID. Firgrove’s rate consultant recommended that Firgrove now proceed with the planned increases. Staff recommends an implementation date of June 1, 2022. If the Board reapproves implementation, staff would issue a letter to developers and builders by May 2, 2022, to notify them of the increase. This will most likely create an influx of share purchases. M. Hinds moved to increase Firgrove share charges by 10% per year for 3 years according to Firgrove’ financial plan, effective June 1, 2022, and April 1, 2023 and 2024, respectively. E. Ott seconded the motion. Motion carried 4 to 0 with Board members present.

VI. Staff Reports:

A. Finance:

- Cash Sheets – L. Triplett said expenses exceeded revenues for the month. The SRF loan deposit was made. Share purchases were low last month.

B. Operations:

- None.

C. Administration:

- State Budget Provisos – L. Jones reviewed four budget provisos related to bills that did not pass in the 2022 legislative session. (1) Incorporation of New City in Pierce County. (2) Fluoridation. (3) PFAS Stakeholder Forum. (4) Net Ecological Gain.

D. Board

- Investment Report – Report will be delayed until a future meeting.

VII. Informational Items: PFAS Test Results – L. Jones shared results of PFAS detections, which were included in the Board packet. None of the results exceeded the State Action Level (SAL) set by Washington State Department of Health. Firgrove will do additional monitoring depending on the level of current detections. Testing results will be included in Firgrove’s Consumer Confidence Report.

VIII. Executive Session: None.

- IX. **Adjournment and Next Meetings:** The next Board meetings are scheduled on Tuesday, May 17, 2022, at 6:00 p.m. for a regular meeting, and Tuesday, June 28, 2022, at 7:00 p.m. for the Annual Meeting, with a regular meeting to follow. S. Williams adjourned the meeting at 8:05 p.m.
- X. **Pending Items:** Nothing added, subtracted, or changed.