

FIRGROVE MUTUAL WATER COMPANY

Regular Meeting Minutes

Date: 11/16/21 Time: 6:00 p.m.

- I. **Call to Order and Roll Call:** A. Fisher called the meeting to order at 6:02 p.m. Board Present: A. Fisher, M. Hinds, and D. Rose. Staff Present: L. Jones, R. Lantz, and L. Triplett. S. Williams left the meeting at 6:04.
- II. **Approval of 10/19/2021 Minutes:** A. Fisher called for a review of the 10/19/2021 meeting minutes. M. Hinds moved to approve the 10/19/2021 minutes as presented. D. Rose seconded the motion. Motion passed 3 to 0, with Board members present.
- III. **Resident/Customer Comments:** None.
- IV. **General Correspondence and Articles:** None.
- V. **Action Items:**
 - A. **Tom Mortimer Rate Adjustment** – L. Jones recommended Firgrove extend services of Tom Mortimer with an increase from \$285 to \$300 per hour through CY 2022. D. Rose moved to approve the rate adjustment and contract extension. M. Hinds seconded the motion. Motion passed 3 to 0, with Board members present.
 - B. **Development Extension Agreement Deposits** – L. Jones shared current deposit rates for development projects and proposed adding a new category called “services only” when no main extension is required. L. Jones recommended approval of the new “services only” category and increases in deposit amounts for residential and commercial development projects. D. Rose moved to approve new deposits for development as presented. M. Hinds seconded the motion. Motion passed 3 to 0, with Board members present.
 - C. **CY 2022 COLA** – L. Jones explained the COLA data gathered through the Consumer Price Index for the Seattle-Tacoma-Bellevue area indicated a 6.5% increase for the year ending October 2021. With the historical adjustments Firgrove makes from this data, the recommended COLA for CY 2022 is 5.7%. D. Rose moved to approve a COLA of 5.7% for CY 2022, effective January 1, 2022. M. Hinds seconded the motion. Motion passed 3 to 0, with Board members present.
 - D. **CY 2022 Health Care Renewal** – L. Jones reviewed the details of the health care renewal comparison and informed the Board that the Health Care Committee recommended of approving the renewal. After discussion of the comparisons, D. Rose moved to approve current Health Care coverage as is

with a 1.2% rate increase over CY 2021. M. Hinds seconded the motion. Motion passed 3 to 0, with Board members present.

VI. Staff Reports:

A. Finance:

- Cash Sheets – L. Triplett said the primary activity was new share charges. L. Jones said we are at well ahead of share revenue projections for current year.

B. Operations:

- Reservoir Recoating Update – R. Lantz said the Site 100 standpipe is online now. Site 250 has been drained and staff will resample for VOC's Friday November 19, 2021. Contractor National Industrial Painting is currently working at site 150, the 1M gallon tank, blasting and recoating.
- 122nd Main Break Update – R. Lantz said on October 24, staff noticed the road was starting to fail on 122nd Ave. E. Firgrove's contractor removed the asphalt and exposed the main. There was a 12-foot crack in the main and a sizeable hole in the storm structure. They patched a 6-foot by 16-foot section of the road. Pierce County was satisfied with the repair to the road. No other work should be necessary until the main replacement project.
- Colony Park Booster #3 – The VFD for one of the wells is no longer functioning and would need to be replaced. R. Lantz said the cost to replace would be approximately \$25,000. This site is going to be upgraded in 2023 and Firgrove does not intend to replace the VFD prior to this project. Other pumps can handle delivery for this site. L. Jones said normally Firgrove would replace the VFD, but since this site is scheduled to be upgraded, Firgrove will use the other pumps.

C. Administration:

- None.

D. Board:

- Holiday Gift – L. Jones said in the past the Board has authorized adding 3 hours to employees' vacation banks. The Board directed staff to add 3 hours to employee vacation banks as a holiday gift.

VII. Informational Items: None.

VIII. Executive Session: The Board entered Executive Session at 6:54 p.m. to discuss personnel and returned to the regular meeting at 7:01 p.m. No action was taken.

IX. **Adjournment and Next Meeting:** The next regular Board meetings will be held on December 21, 2021, at 6:00 p.m. and on January 18, 2022, at 6:00 p.m.
A. Fisher adjourned the meeting at 7:03 p.m.

X. **Pending Items:** Nothing added, subtracted, or changed.