

FIRGROVE MUTUAL WATER COMPANY

Regular Meeting Minutes

Date: 11/17/2020 Time: 6:00 p.m.

- I. Call to Order and Roll Call:** S. Williams called the meeting to order at 6:11 p.m. **Board Present:** N. Donovan, A. Fisher, D. Rose, M. Hinds, and S. Williams. **Staff Present:** L. Triplett, R. Lantz, and L. Jones.
- II. Approval of 10/20/2020:** S. Williams called for a review of the 10/20/2020 meeting minutes. D. Rose moved to accept the 10/20/2020 minutes as presented. A. Fisher seconded the motion. Motion passed 5 to 0.
- III. Resident/Customer Comments:** None.
- IV. General Correspondence and Articles:** None.
- V. Action Items:**
- A. Health Care Renewal** – L. Jones reviewed the details of the health care renewal comparison and informed the Board of the Healthcare Committee’s recommendations of accepting the renewal and possibly changing the short- and long-term insurance from Sunlife to Hartford. After discussion of the comparisons and savings with the insurance change, N. Donovan moved to approve the Health Care Renewal as proposed with a change from Sunlife to Hartford. M. Hinds seconded the motion. D. Rose made a friendly amendment to the motion to include the overall health care proposal would be an increase of 4.71%. Motion passed 5 to 0. A. Fisher asked if this is within budget and L. Jones responded yes.
- B. COLA** – L. Jones explained the COLA data gathered through the Consumer Price Index for the Seattle-Tacoma-Bellevue area indicated a 2.1% COLA as of October 2020. With the normal adjustments Firgrove makes from this data, the recommended COLA for the next year is 1.8%. D. Rose moved to approve a COLA of 1.8%. M. Hinds seconded the motion. M. Hinds then made a friendly amendment to the motion to be effective January 1, 2021. Motion passed 5 to 0.
- VI. Staff Reports:**
- A. Finance:**
- Cash Sheets – L. Triplett reported there was not much activity other than a slight loss in the market and another payment to the SRF loan. L. Triplett asked for questions regarding the Cash Sheets. There were no questions from the Board.
- B. Operations:** None.
- C. Administration:**
- COVID-19 Update – L. Jones reported a questionnaire related to COVID vaccine, required by the state Department of Health was submitted on November 13, 2020. He then explained some of the Governor’s latest advisory and proclamations regarding quarantine before and/or after traveling and before indoor gatherings during the holiday season. A memo will be sent to staff recommending that these proclamations and advisories be followed for the safety and health of staff.
- D. Board:**
- Holiday Gift – L. Jones stated that the normal holiday gift for the staff is allowing 3 hours of extra personal time off. The Board agreed with proceeding in this manner.
- VII. Informational Items**
- A. Holiday Party** – L. Jones reported that due to COVID and because many shareholders are unemployed, Firgrove felt it appropriate to cancel the Holiday Party.
- VIII. Executive Session:** None.

- IX. Adjournment and Next Meeting:** The next Board meetings are scheduled for Tuesday, December 15, 2020, at 6:00 p.m. and Tuesday, January 19, 2021, at 6:00 p.m. S. Williams adjourned the meeting at 6:57 p.m.
- X. Pending Items:** Nothing added, subtracted, or changed.