

FIRGROVE MUTUAL WATER COMPANY

Regular Meeting Minutes

Date: 08/18/2020 Time: 6:00 p.m.

- I. Call to Order and Roll Call:** S. Williams called the meeting to order at 6:02 p.m. **Board Present:** N. Donovan, A. Fisher, D. Rose, and S. Williams. **Board Absent:** M. Hinds. **Staff Present:** L. Triplett, R. Lantz, and L. Jones.
- II. Approval of 07/21/2020:** S. Williams called for a review of the 07/21/2020 meeting minutes. A. Fisher moved to accept the 07/21/2020 minutes as presented. D. Rose seconded the motion. Motion passed 4 to 0 with Board members present.
- III. Resident/Customer Comments:** None.
- IV. General Correspondence and Articles:** None.
- V. Action Items:**
- A. Property and Liability Insurance Renewal** – L. Jones displayed the Insurance Renewal Policy on screen and reviewed the changes causing the renewal to increase, which was mostly property added to the policy. S. Williams inquired if the new amount falls within budget. L. Jones replied it does fall within budget. N. Donovan moved to approve the Property and Liability Insurance Renewal as presented in the amount of \$113,922.00. A. Fisher seconded the motion. Motion passed 4 to 0 with Board members present.
- B. Signature Card Resolution** – L. Jones summarized the prepared Signature Card Resolution that Columbia Bank requires to update the signature cards and remove Leonard Horton as a signer. A. Fisher moved to adopt the Signature Card Resolution as presented. N. Donovan seconded the motion. Motion passed 4 to 0 with Board members present.
- VI. Staff Reports:**
- A. Finance:**
- Cash Sheets – L. Triplett reported July was another quiet month for Firgrove in the market and funds slightly increased. She also pointed out that Firgrove brought in more cash during the month than was expended. A. Fisher inquired if the market increase was from mutual funds and L. Triplett responded it was from mutual funds.
 - FY 2020 990 & 990T – L. Triplett thanked the Board for responding quickly and stopping by the office to review the tax returns. Both the 990 and 990T tax returns were filed on time.
- B. Operations:**
- Springfield 121st/152nd – R. Lantz reported this project has been slow because of the school construction. Staff plans to start installing the 12-inch main the week of August 24, 2020.
 - Sanitary Survey – R. Lantz reported that John Ryding from the Department of Health inspected five Firgrove sites on August 6, 2020. There were no major issues found. Mr. Ryding made a few minor suggestions. Staff has not yet received Mr. Ryding's report.
- C. Administration:** None.
- D. Board:**
- Leak Credits – L. Jones reported a leak adjustment for \$767.98 (sprinkler system). S. Williams noted the difference from the time of the leak and requesting reimbursement and repair. L. Jones responded it was still within the timeframe allowed and sometimes the process takes a few months to resolve.
- VII. Informational Items:** None.
- VIII. Executive Session:** None.

- IX. Adjournment and Next Meeting:** The next Board meetings are scheduled for Tuesday, September 15, 2020, at 6:00 p.m. and Tuesday, October 20, 2020, at 6:00 p.m. S. Williams adjourned the meeting at 6:33 p.m.
- X. Pending Items:** Nothing added, subtracted, or changed.