

# FIRGROVE MUTUAL WATER COMPANY

## Regular Meeting Minutes

Date: 10/16/2018 Time: 6:00 p.m.

- I. Call to Order and Roll Call:** M. Hinds called the meeting to order at 5:56 p.m. **Board Present:** N. Donovan, A. Fisher, D. Rose, and M. Hinds. **Late Arrival:** S. Williams. **Staff Present:** L. Jones and L. Horton. **Absent:** L. Triplett.
- II. Approval of 09/11/2018 Minutes:** M. Hinds called for a review of the 09/11/2018 meeting minutes. D. Rose moved to accept the minutes as presented. A. Fisher seconded the motion. Motion passed 4 to 0 with Board members present.
- III. Resident/Customer Comments:** Staff received a comment from a customer about electronic payment.
- IV. General Correspondence and Articles:** None.
- V. Action Items:** None.
- VI. Staff Reports:**
  - A. Finance:**
    - Cash Sheet – No questions.
  - B. Operations:**
    - Springfield Main Break – L. Horton reported on October 2 at 10:30 p.m. staff received notification of a main break at 153rd Street/118th Avenue. It was approximately 50 feet past the completed Phase 2 replacement. A crew was at the site within 30 minutes and there was a loss of approximately 100,000 gallons of water. There were 22 customers impacted; however, water was restored by 4:00 a.m. the following day. Water samples were sent for testing and results came back satisfactorily. Staff restored property within 2 days and received compliments from a customer about the good restoration.
    - Zone 2A Update – L. Horton reported that the tank construction is progressing a ring at a time. Footings have been poured and floor drains installed. Pipeline testing will begin October 17, and the carpentry crew will be back the week of October 22. It will likely take until the spring to complete this project.
  - C. Administration:**
    - Perfluorinated Compounds – L. Jones reported that perfluorinated compounds are being found in water in the region. Lakewood and Tacoma are sampling for these compounds. Firgrove's testing in 2014 showed non-detects for these compounds. However, L. Jones recommended repeat testing at this time for these compounds. The Board agreed that testing should proceed.
  - D. Board:**
    - Investment Report – Rhonda Arnett from Columbia Bank attended the meeting to give her quarterly report on the investment market and Firgrove's portfolio. She distributed various charts to review and reported that the market is very flat. Firgrove's investments are stable at this time and she had no recommendations for movement within the accounts.
- VII. Informational Items:** None.
- VIII. Executive Session:** The Board entered in to Executive Session at 6:56 p.m. to discuss personnel. The regular Board meeting resumed at 7:25 p.m. A. Fisher moved to authorize L. Jones to hire an analyst to review employee compensation for a contract amount not to exceed \$25,000. S. Williams seconded the motion. Motion passed 5 to 0. S. Williams moved to approve the hourly wage schedule proposed by staff with an adjustment to the General Manager position. D. Rose seconded the motion. Motion passed 5 to 0.

- IX. Adjournment and Next Meeting:** The next Board meetings are scheduled for Tuesday, November 20, 2018, at 6:00 p.m. and Tuesday, December 18, 2018, at 6:00 p.m. The meeting was adjourned at 8:16 p.m.
- X. Pending Items:** Nothing added, subtracted, or changed.